

# Ledes Oversight Committee

## Annual Meeting Notice and Agenda

Date: Wednesday, January 31<sup>st</sup> from 10:00 a.m. to 12:30 p.m. Eastern

Location: Thomson West offices  
530 Fifth Avenue, 7<sup>th</sup> Floor (between 44<sup>th</sup> and 45<sup>th</sup>)  
New York, NY 10017  
Attendees are required to present a photo id to building security

Members may also attend the meeting via Webinar. To receive dial-in information, please email [jbennitt@litneutral.com](mailto:jbennitt@litneutral.com) by 1/23/07.

Meeting Chair: Jane Bennett, LitNeutral, LLC, LOC President

Meeting and Webinar Host: Patrick Hurley, Thomson Global Resources

LOC Secretary: Tom Melling, Serengeti Law

LOC Treasurer/Membership Chair: Peter Szymonik, SpectoWise

### Presentations:

President's Report – Jane Bennett

Treasurer and Membership Report – Peter Szymonik

By-Laws Changes and vote – Tom Melling and Dan Foster

Final solicitation of Nominees for Board of Directors

Report of Timekeeper Attributes Subcommittee and vote on new standard - Steven Levy

Report of Communication Standards Subcommittee - Andrew Dawson and Patrick Hurley

Report of Marketing Subcommittee - Cathy Reilly

Discussion by Steven Levy and Patrick Hurley of trial using new ebilling standard

Report of Budgeting Subcommittee – Cole Morgan and Adam Jaffe

Report of Ebilling Subcommittee Standards - Ranji Ragbeer and Bill Mertes

Report of UTBMS Subcommittee- Brad Blickstein

Report of Globalization Focus Group - Keith Brown

Report of Law Firm Focus Group - Tom Parkinson

### Other Business

Note: In order to vote at the meeting, members must be current in their dues by 1/19/06 and designated as the voting member for their organization. In the absence of the voting member, the alternate voting member designated by the organization can also vote for the organization.

Members voting by ballot must fax their completed ballot by close of business on January 26, 2007 as instructed on the ballot in order to be counted at the meeting.